Remote Learning Policy

Introduction

At Exeter House school we are committed to ensure that all children receive a high-quality inclusive education. During the Covid-19 pandemic the school must be prepared for all eventualities e.g. localised/national lockdowns, closure for cleaning, families self-isolating, long-term illness or injury etc. By providing children with remote learning opportunities we endeavour to ensure that we continue to deliver inclusive opportunities whilst minimising the disruption caused to children's education. This policy does not cover for when children are absent through short-term illness e.g. seasonal illness, colds, upset stomachs etc. If a child is too unwell to attend school they are not well enough to continue learning at home. Nor is this approach designed to 'fill in gaps' or 'catch up'. It is our honest attempt to offer remote teaching and learning in the most uncertain of times.

We appreciate that all our students are individuals and their ability to engage with learning activities at home varies. Therefore, we aim to liaise with parents to agree what learning would be appropriate for students to undertake at home and the nature of the support we can give to the family.

Aims

This policy aims to:

- Ensure consistency in our approach to remote learning
- Maintain continuous provision of high-quality education for our children when they are not in school
- Set out expectations for all members of the school community – teachers, parents and children.
- Enable effective communication between members of the school community.

Roles and Responsibilities

1. **Teaching Staff**
   - Learning activities /resources should be shared with parents within 48 hours of being notified of self-isolation.
   - Over the course of the two week period teachers should ensure that parents have access to a sufficient amount of learning activities.
   - To liaise and respond to requests of support in a timely manner
   - Discuss with parents how to best support the student's needs at home and agree how to approach this.
   - Teachers will provide learning opportunities through Evidence of Learning. Where needed printed resources can be sent home (posted or hand delivered)

Protocols for maintaining contact during period of absence

Period of student absence	Contact

Absences of up to 2 days	No contact from school necessary. Parents should contact school every day in line with school absence policy
Absences of 3-5 days	One phone call from class teacher
Absences of 5-10 days	One to two phone calls from class Teacher/Pastoral Team
Absences of 10-14 days	Two phone calls from class Teacher/Pastoral Team

Where ever possible there should be consistency in who makes contact with a particular family. If teachers are unable to make these phone calls they must liaise with a member of the Pastoral Team.

Brief notes of contact should be recorded in the comments section on the attendance register on Arbor. Documents such as email conversations can also be uploaded onto the system.

Any concerns following contact with a parent/carer should be highlighted through usual school systems – My Concern and/or feedback to Pastoral Team. This will help to ensure that opportunities for additional support are fully explored and directed to other agencies as needed ie LD Nursing Team, Child and Adolescent Mental Health Service (CAMHS), Social Worker, Multi –Agency Safeguarding Hub (MASH)

SEND lead team are made aware of any extended covid related absence in weekly submissions to StatutorySEN.Service@wiltshire.gov.uk

2. **Students**
   - Resources shared with parents are provided to offer support, there is no expectation that students will complete a given amount of work. Students should be encouraged to engage with learning activities without the pressure to comply.
3. **Parents**
   - Discuss any concerns about home learning with your child's class teacher and agree an approach together.
   - To provide their child with the resources needed to complete the work where possible /appropriate.
   - To support their child in engaging with learning activities at home in a positive and supportive manner.
   - To refer to the Evidence for Learning App for learning ideas and activities
   - To maintain communication with school staff
4. **Senior Leaders**
   - To coordinate and monitor the remote learning approach across the school, including engagement
   - To monitor the effectiveness of remote learning
   - Department Heads to coordinate and liaise with their teams to ensure there is sufficient and appropriate learning resources available to parents.
5. **Network Manager**
   - To help staff with any technical issues.
   - To review the security of remote learning systems including data protection
   - Assisting pupils and parents with accessing the internet or devices

What remote learning can I expect?

For those who are ill and absent from school (non-Covid-19 related)	Students who are not attending school due to illness are not expected to carry out any form of home learning (there may be exceptions to this where a student is absent from school for a prolonged period of time eg recovery from operation)

Covid related Absence of individuals or groups of students.	• The school will make contact with home to discuss student and family support needs within 48 hours. • Learning activities will be provided within 48hours of the school being notified of a Covid-19 related absence. • If a student is unwell due to Covid related illness they are not expected to carry out any form of home learning
When there is a full school closure as a result of a local/national lockdown.	• If the school is closed to all pupils, then the same approach adopted for a partial closure will be extended to the whole school. • Government guidelines will be followed with regards to attendance in school and support will be provided accordingly.

Date Completed - October 2021

Date for Review – Sept 2022